

An announcement of the 2023 Spring Annual Meeting of the Astronomical Society of Japan

The 2023 Spring Annual Meeting will be held at the Ikebukuro Campus, Rikkyo University (Toshima-ku, Tokyo) from March 13 (Monday) to March 16 (Thursday) 2023. The session will also be viewed online for remote audience.

※ For more information, please visit <https://www.asj.or.jp/en/activities/nenkai/>

To prevent COVID-19 infection:

We will take proper measures to prevent the spread of infection including disinfection and ventilation of the venue. We would like to ask for cooperation by all participants in the following points.

- Registration for your participation in advance is required. Please refrain from attending the meeting without registration.
- We will check your temperature at the entrance. If you have a fever, you are not allowed to enter the venue and will be asked to attend remotely. Please refrain from coming to the venue if you have a fever or feel sick.
- Even if you are not admitted joining the meeting at the venue for your health condition, registration and participation fees are not refundable.
- We plan to set the maximum number of participants in each room. If the room is full, you may be asked to participate remotely in another room.
- You can use cafeterias and convenience stores in the campus and in the neighborhood for lunch and other meals.
- We may submit a list of participants to the university's office as part of infection control measures.
- We are preparing for in-person meeting, but will decide whether we can continue preparation of the in-person meeting by late December, considering the situation of the spread of infection.

(1) Participation fee, Presentation fee, and price of annual meeting proceedings

Please note that the membership fee has been revised, which is effective from the fiscal year 2022. Fees for presentation and participation have also been revised as part of this change. Importantly, the participation fee is no longer exempted even for presenters who give presentations. The revised fees are summarized in the following table:

• Price List

Item	ASJ Member	Non ASJ member	Remarks
Participation fee	Student (Full Member): 2,000 yen General (Full Member): 5,000 yen Associate Member: 5,000 yen (non-taxable)	5,000 yen (consumption tax included)	Registration for participation is required
Presentation fee	2,000 yen (non-taxable)	5,000 yen (consumption tax included, for Proposed Sessions)	- Per one presentation - Registration for participation and payment of the participation fee are also required
Annual meeting proceedings	2,000 yen (consumption tax included)	2,000 yen (consumption tax included)	

※A monthly account statement from a credit-card company or financial company is regarded as an official receipt of the Astronomical Society of Japan, and therefore, we will not additionally issue the payment of receipt.

- ※ Those who would like to give a presentation need to submit abstract, fill in a form for **participation registration**, and pay both the **presentation fee and the participation fee** within the payment period described below.
- ※ If the payment is not made during the specified period, the presentation fee becomes 3,000 yen (non-taxable) for members and 6,000 yen for non-members (consumption tax included for Proposed Sessions).
- ※ Presentation fees will not be refunded.

Registration of Participation

- All participants need to make a **registration for participation** to join the meeting, and pay the **participation fee** during the specified period. Presenters will be instructed to fill in the form at the time of abstract submission. Please note that your presentation may be cancelled if you do not finish registration for participation and payment of the participation fee by the deadline. Information on how to make a registration will be posted on the website (<https://www.asj.or.jp/en/activities/nenkai/>).

Constraints on location of Participation

- We are currently discussing with the local organizing committee how to implement remote participation including the details of presentation mode. Please assume that all presenters are going to give their talks at the venue (Rikkyo University) as of this announcement.

Certification of Participation

- On-site participants: The name tag you will receive at the reception desk will be used as a proof of your participation.
- Remote participants: Please request it at the time of registration. The certificate will be sent to you by e-mail after the meeting. (How to request a certificate for presentation (not participation) will be announced after the meeting.)

Purchase of Proceedings Book

- The proceedings book (in paper media) will be sent before the meeting to those who paid the fee with a membership fee.
- Those who wish to purchase the proceedings can pay additional 2,000 yen to the registration fees for presentation (presenters) or for participation (audience). The proceedings book will be delivered by postal mail.

- ※ Participation of non-ASJ members who will not give a presentation requires approval of the Annual Meeting Executive Committee.

• Payment period:

Presentation fee: November 29 (Tue), noon to December 13 (Tue), noon, 2022.

Participation fee: January 10 (Tue), noon to February 28 (Tue), noon, 2023 (non-presenters).

- ※ To prevent the spread of COVID-19, no payment will be accepted at the venue. We would appreciate your cooperation for payments within the above period.
- ※ Presenters must pay **both the Presentation fee and the Participation fee** within the payment period for the presentation fee.

• Method of payment:

- **Only payment by credit card is available.** (Accept only VISA, MasterCard, JCB, AMEX, DINERS.)

- ※ The URL for the payment is included in the automatic reply email of your application.
- ※ Please settle payments during the payment period.
- ※ We are using a credit card transactional service.
- ※ For those who have difficulty paying via credit card, please complete payment within the payment period via bank transfer, registered mail.

● Bank transfer

Bank name: Bank of Mitsubishi UFJ

Branch name: Mitaka branch

Account number: Savings account 4434400

Account holder name: Shadanhoujin Nihon Tenmon Gakkai

※ When paying, please write your membership number (or membership application number for those applying for a membership) before your name.

(2) Summary of the period of acceptance

From the 2016 Autumn Annual Meeting, presentations at regular sessions are limited to members. Non-members need to apply for a Society membership before applying to present at the meeting. Please refer to our web page for more information.

Item	Period of acceptance/ Deadline (Japan Standard Time)	Related item
Abstract submission (E-mail)	November 29 (Tuesday), 2022, noon – December 6 (Tuesday), 2022, noon	(3), (4), and (5)
Presentation fee payment period	November 29 (Tuesday), 2022, noon – December 13 (Tuesday), 2022, noon	(1)
Registration for Participation (Web form)	January 10 (Tuesday), 2023, noon – February 28 (Tuesday), 2023, noon	(1)
Participation fee payment period	January 10 (Tuesday), 2023, noon – February 28 (Tuesday), 2023, noon	(1)
Order designation of multiple presentations	By no later than December 13 (Tuesday), 2022, noon	(6)
Post-deadline paper	By no later than February 28 (Tuesday), 2023, noon	(7)
Latest information corner	Unavailable	(8)
Changes to presentations	Contact the Annual Meeting Executive Committee as soon as possible	(9)
Plenary Forum Recommendation of presenters for invited presentations and special presentations	By no later than November 29 (Tuesday), 2022, noon	(10)
Exhibition booth for full members	By no later than November 29 (Tuesday), 2022, noon	(11)
Partial subsidy for travel expenses	By no later than December 6 (Tuesday), 2022, noon	(12)
Various meeting applications	Unavailable	(13)
Application for childcare	By no later than February 14 (Tuesday), 2023, noon	(14)
Application for the banquet	Unavailable	(15)

※The meeting may be switched to a fully online format depending on the spread of COVID-19. The participation fee is subject to change only if the decision is made before the start of the presentation registration. Please note that an announcement will be made.

(3) Fields of presentations in regular sessions and Announcement of Proposed Session

• Presentations come from the following 16 fields:

M. Sun, N. Stars and Stellar Evolution, P1. Formation of Stars and Planets (Star Formation), P2. Formation of Stars and Planets (Protoplanetary disks), P3. Formation of Stars and Planets

(Planetary Systems), Q. Interstellar Phenomena, R. Galaxies, S. Active Galactic Nuclei, T. Clusters of galaxies, U. Cosmology, V1. Instrumentation (Radio), V2. Instrumentation (Optical and Infrared, Gravitational Wave, and Others) , V3. Instrumentation (X-Ray and Gamma-Ray), W. Compact Objects, X. Galaxy Formation and Evolution, Y. Education, Public Outreach, and Misc.

- The following three Proposed Sessions are scheduled. The “○” marks by the names indicate representative facilitators of each session.

Z1. New development of the study on the formation of stars, disks, and planets using ALMA large surveys (abbreviation: ALMA large surveys)

Facilitator: ○N. Ohashi (ASIAA), Y. Aikawa (U.Tokyo), N. Sakai (RIKEN), K. Tomida (Tohoku U.)

- The Proposed Sessions consist of keynote presentations arranged by the facilitators, regular presentations, time for discussion, etc. Time allocations are arranged by the facilitators. Presenters will submit applications to the facilitators (not to the ASJ). Please pay attention to facilitators’ announcements on tennet. Please also follow the instructions from the facilitators when applying for your presentation. In addition, the facilitators will issue each presenter a receipt number after all presentations are submitted. This receipt number is required when paying the presentation fee.

(4) Types of presentations

- There will be three types of presentations:
 - (a) oral presentation (oral presentation for 9 minutes and question/answer for 3 minutes)
 - (b) poster presentation with oral presentation (poster and 3min oral presentation)
 - (c) poster presentation without oral presentation (poster only)The presentation time may be changed according to the number of presentations.
- Each speaker may present a maximum of three presentations. Only one type (a) presentation is accepted per person, and the third presentation must be the type (c) (poster only).
- Since the details of online participation are not finalized at this time, please assume that all oral presentations will be given at the venue. We will updated you on the decision on the meeting website.
- The presentations will be streamed via Zoom.
- Poster presentations (b, c) will be physically displayed at the venue. Digital files for posters are also collected and posted to the web site for remote participants. There will be opportunities for communication such as Slack.

(5) Application process for presentation (email)

- Details will be available on the annual meeting web page. Please read the instructions carefully.
 - ※ Application by postal mail is no longer acceptable (ended in 2016).
 - ※ The deadline for **abstract submission** is Tuesday, December 6, 2022, 12:00 JST.
 - ※ This is a strict deadline : any applications submitted after the deadline are to be rejected. Please allow sufficient time for your submission. Abstract submission using E-mail tends to suffer from network or computer troubles. We suggest that you submit your abstract by the evening of the day before the due date.
 - ※ The quality of the presentations should be high enough to present. Please make effective use of the space in the proceedings, avoiding too short a description. The abstract should be appealing to a wide range of audience with various interests. Please make sure the following instructions: (i) provide sufficient background explanation, and (ii) include concrete descriptions of your research contents, results, and discussions.
 - ※ The proceedings are distributed before the annual meeting, and will be issued on February 20, 2023. The contents will be made public on the web page at the time of publication. The news media may pick up your presentation content after it is published.

- Please be careful when presenting unpublished results or information related to patents, etc.
- ※ The presenter is not necessarily the first author of the work. The presenter must pay the registration fee.
 - ※ Please use the following PASJ keyword list in filling the “keyword” in the abstract for fields M to X (i.e. except for field Y).
URL https://academic.oup.com/pasj/pages/Pasj_Keywords

(6) Order designation of multiple presentations

- If you would like to give multiple presentations in a group with a specified order, please clearly stipulate the following information by the application deadline and contact the committee.
 1. Reception number (including field and presentation type), 2. Presenter name
- We cannot accept any requests for specific presentation dates and times.
- Type (b) presentations will be scheduled at the end of each session (two-hour). If you include two types of presentations, please put type (b) last. Please understand in advance that we may not meet all of your requests.

(7) Post-Deadline Paper (PDL)

- PDL is a system that accepts presentations even after deadlines for regular applications have passed. These presentations must be on urgent topics. You need a clear reason why you cannot wait until the next annual meeting, which will occur in about six months.
- Please contact the Annual Meeting Executive Committee and clearly explain the reasons for applying for a post-deadline presentation.
- The Executive Committee will judge whether the application should be accepted. Please note that the acceptance criteria are considerably more stringent than for regular applications.
- Please contact the Annual Meeting Executive Committee for more information on how to present at the PDL.
- Please consult with the Annual Meeting Executive Committee for applications after the PDL acceptance period.
- In principle, all the presentations, including post dead-line paper, should be presented by ASJ members; non-ASJ members are not allowed to show post-deadline presentations. Processing a membership application in addition to evaluation of the PDL application will take a while. If you plan to submit a PDL, please first contact the Annual Meeting Executive Committee.

(8) Latest information corner

- We will not set up any information corner to post the latest information.

(9) Cancellation or change of presentation

- Presentations should not be cancelled without approval from the Annual Meeting Executive Committee. Presentation speakers, titles, authors, and content should also not be changed without permission from the committee.
- Co-authors should agree to changes or cancellation. The first author should make the request to cancel or change a presentation and provide reasons why the cancellation or changes are necessary. Please try to set up a substitute presenter to avoid cancelling. However, a substitute presenter must be a full or associate member of the Society.
- Registration fees will not be refunded if a presentation is cancelled.
- The first author and the presenter can be defined separately in your submission.
- The top author appears at the top of the author list of the proceedings, and the presenter at the time of application can be identified in the annual meeting program.

(10) Plenary Forum · Special presentation · Invited presentation

- You can propose a Plenary Forum on subjects that many members are interested in.
- If you would like to propose a Plenary Forum, please contact the Annual Meeting Executive Committee.

(11) Exhibition booth for full members

- We will set up a space for exhibition booths for full members. If you wish to display an exhibit, please indicate the name of the booth/purpose/facilitators (more than three full members) and submit it to the Annual Meeting Executive Committee by the due date. The area of one section is 2 × 2 m to 3 × 3 m (depending on the circumstances of the venue). The participation fee will be 50,000 yen. Please note that we may not be able to accommodate all requests if we have several applications.
- Please note that the exhibition booths will be cancelled if the meeting is switched to a fully-online form.
- Booth information for supporting members will be mailed.

(12) Partial subsidy for travel expenses

- Astronomical Society of Japan has offered financial support of part of travel expenses for full student members who attend the annual meeting. If you wish to apply for this subsidy, please visit the following URL: https://www.asj.or.jp/jp/activities/expenses/travel_grant/.

(13) Various meetings at the annual meeting

- We will not set up rooms for various meetings other than the ASJ formal sessions and meetings.

(14) Childcare during the annual meeting

- We plan to set up a childcare room. Details will be posted on the Annual Meeting web page. If you have any questions, please contact the Annual Meeting Executive Committee via email (nenkai-hoiku@asj.or.jp).

(15) Banquet

- The banquet will not be held.

(16) Contact information

◆ Annual Meeting Executive Committee email: nenkai-committee@asj.or.jp
Chair, Hisanori Furusawa (Director of the Annual Meeting Executive Committee, NAOJ)
Phone: 0422-34-3562

◆ Annual Meeting Section, Reina Taguchitani (Astronomical Society of Japan)
2-21-1 Osawa, Mitaka-shi, Tokyo 181-8588 National Astronomical Observatory
email: nenkai@asj.or.jp
Phone: 0422-31-5488 FAX: 0422-31-5487

◆ Local Organizing Committee email: rikkyo-asj-info@rikkyo.ac.jp
Webpage: <http://s.rikkyo.ac.jp/tenmon2023sp>
Chair, Kitamoto Shunji (Director of the Annual Meeting Executive Committee, Rikkyo U.)
C613, 6th floor, Building 13, College of Science, Rikkyo University, 3-34-1 Nishi-Ikebukuro,
Toshima-ku, Tokyo 171-8501
Phone: 03-3985-2419 FAX : 03-3985-2418

Local contact information during the annual meeting (March 13–16, 2023) will be posted in the

program and proceedings.

Webpage for the Annual Meeting <https://www.asj.or.jp/en/activities/nenkai/>

Hisanori Furusawa (Chair of the Annual Meeting Executive Committee)